

(Please read the instructions in the uploaded tender thoroughly before submitting quotations)

This tender is meant for Delhi/NCR based printers empanelled with DPD and Chennai based offset printers only

Government of India

PUBLICATIONS DIVISION

Ministry of Information and Broadcasting

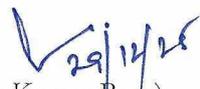
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No: D-29016/29/2025-26/Prod.

Dated:24/12/2025

Subject: Printing of Seven(7) different titles in Tamillanguage

Quotations are invited for the production of total 4,000 copies (i.e. 1,000 copies for one title and 500 copies each for rest six titles) of seven(7) different titles in Tamillanguage on TOP PRIORITY basis. The estimated value of the tender is Rs. 8,00,000/- (Rupees Eight Lakh only) including GST. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the **specified time schedule**, please submit your quotation in this form only **through GeM portal** latest by **20/01/2026 (3:00 PM)**. The procurement will be conducted by following the **Reverse Auction (RA)** process. Tenders (Technical Bid) will be opened on the same day at 3:30 PM. Please note that quotations received after the due date and time will not be considered.


(Mihir Kumar Bastu)
Production Officer

For & on behalf of the President of India

DESCRIPTION: Total seven (7) books having **varies specifications** as mentioned below is required to be produced from soft copy. The details of seven books are as mentioned below:

Sl. No. 1 (Thanjavur Perudaiyar Koil)

- Text pages: 176 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 1,000** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Gloss (Thermal) on outer cover.

Sl. No. 2 (Iyarkai Velanman - Natural Farming)

- Text pages: 208 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 500** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Gloss (Thermal) on outer cover.

Sl. No. 3 (Mahavidwan Meenakshi Sundaram Pillai)

- Text pages: 196 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 500** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Gloss (Thermal) on outer cover.

Sl. No. 4 (History of Freedom Movement of India Part-1)

- Text pages: 372 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 500** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Matt (Thermal) on outer cover.

Sl. No. 5 (History of Freedom Movement of India Part-2)

- Text pages: 508 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 500** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Matt (Thermal) on outer cover.

Sl. No. 6 (History of Freedom Movement of India Part-3)

- Text pages: 460 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- Quantity: 500** plus 25 Advance and 5 Sample copies.
- Binding: Section sewing cover drawn.
- Lamination: Matt (Thermal) on outer cover.

1

Sl. No. 7 (History of Freedom Movement of India Part-4)

- a) Text pages: 504 pages (B/w) – 80 GSM or above smooth finished White Maplitho Paper.
- b) Cover pages: 4 pages (4 Col.-outer cover) – 300 GSM or above gloss White Indian Art Card.
- c) **Quantity: 500** plus 25 Advance and 5 Sample copies.
- d) Binding: Section sewing cover drawn.
- e) Lamination: Matt (Thermal) on outer cover.

Important Note:

- a) Besides the GSM of the paper as mentioned above, the paper to be used for printing of these titles will be required to meet the **minimum brightness standard** as per **BIS** (Bureau of Indian Standards) norms of **90 for Maplitho & Art paper/card** (special requirement of Publications Division)
- b) In connection to the above, the printer is required to submit paper/card samples before initiating the printing process for every title.
- c) DPD reserves the right to test the samples submitted by the printer at any stage of printing or after the delivery of books.

FINISHED SIZE OF THE BOOK: 18cm x 24cm (B-5 Size) – 7.25”x9.5” Approx.

LANGUAGE & QUANTITY: Tamil (Total **4,000** books i.e. 1,000 copies of one book and 500 copies each of six books)

PROCESS OF PRODUCTION: Offset

MATERIAL FOR PRODUCTION: Soft copy for text pages and cover will be supplied along with earlier printed dummy of the book. However, corrections in text matter, improvement in pictures and designing etc. will require to be done by the printer at their cost.

TIME SCHEDULE: After receipt of input materials, the **digital dummy** of complete book in dummy form will have to be submitted for approval within 2 days for all the seven titles.

7 days will be allowed for proofing, printing, binding and supply of five sample copies each of the seven titles in this office for our approval. As soon as the sample copies are approved, 25 advance copies each (over and above the ordered quantity) and remaining bulk copies in the office of **Publications Division, A Wing, Rajaji Bhavan, Ground Floor, Besant Nagar, Adyar, Chennai – 600 090** within another 7 days for Chennai based printers and 10 days for Delhi based printers after the approval of sample copy. **An overall of 16 to 19 days will be allowed for completion of all the work for seven titles.**

PLACE OF DELIVERY: The printer will have to deliver all the books at the office of Publications Division, **A Wing, Rajaji Bhavan, Ground Floor, Besant Nagar, Adyar, Chennai-600090. The cost of transportation shall be borne by the printer.**

PACKING: Each book is to be packed in self-sticking polythene bags (As per Govt. Guidelines) and supplied in packets of 25 copies each duly wrapped with waterproof/polythene sheets.

RETURN OF MATERIAL: All input material will have to be returned at your own cost including final CD as a soft copy in PDF & Open File.

PENALTY CLAUSE:

- A penalty/cut of 10% of the cost of delayed copies for delay in supply upto 05 days over and above the specified time period and further 1% cut towards delay for each additional day will be imposed.
- In case of lesser GSM beyond the permissible BIS limit: 3% of the bill value per lesser GSM (or part thereof) will be deducted.
- In case of lower brightness: 1% of the bill value for every 3 units below the specified brightness will be deducted.

Earnest Money Deposit (EMD): It is mandatory for each bidder to submit an Earnest Money Deposit (EMD) of **Rs. 25,000/- (Rupees Twenty-Five Thousand only)** in shape of demand draft or FDR from any nationalized bank valid for a period of 6 months duly pledged in favour of the “Principal Director General, Publications Division” payable at New Delhi. The hard copy of financial document of the EMD amount should reach to Sh. Gaurav Keshri, Section Officer (Prod.) at Room No. 680, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi – 110003. The EMD of the successful bidder shall remain to this office and to be adjusted as security money and for all unsuccessful bidders the EMD will be returned in due course. **MSME registered press are exempted from submitting the EMD. The printers empanelled with this division are need not to submit EMD.**

SECURITY DEPOSIT: A Security Deposit of 5% value of the L-1 quoted rate (excluding GST) in shape of FDR from any nationalized bank valid for a period of 6 months duly pledged in favour of the Principal Director General, Publications Division will have to be furnished by the successful tenderer within 7 days after awarding the job which will be retained by the office till completion of all the contractual obligations.

OTHER REMARKS:

1. **Time Schedule must be adhered to.**
2. A neat and high-class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tender.

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4. All input material will have to be returned including final CD having open and pdf file of the book.
5. In case of poor workmanship or backing out after opening of quotation a liquidated damages/penalty is likely to be imposed as decided by an internal committee.
6. All disputes will be settled under Delhi Jurisdiction.

TECHNICAL REQUIREMENT (Eligibility Criteria): The printer should possess the minimum technical requirement (printing machinery and allied equipment) to be eligible for participating in this tender as per the details mentioned below. **(only for Chennai based offset printers)**

Pre-press	<ul style="list-style-type: none"> ➤ DTP composing facility with minimum Two (2) Terminals (core i7 or above processor) with valid license of designing software's like InDesign, Photoshop, Illustrator, Corel raw etc. ➤ Laser printer (600 DPI or above) – 1 No. ➤ Computer-to-Plate (CtP) machine – In-house or dedicated arrangement.
Press	<ul style="list-style-type: none"> ➤ Four colour CPC printing machine of 19" x 25" or above – 1 No. ➤ Single colour printing machines of 20" x 30" or above – 2 No's
Post-Press(In-house or dedicated arrangement)	<ul style="list-style-type: none"> ➤ Programmable Cutting machines – 1 No. ➤ Automatic Folding Machine– 1 No. ➤ Automatic Section Sewing machine–1 No. ➤ Perfect Binding machine–1 No. ➤ Thermal Lamination machine - In-house or dedicated arrangement.
Others	<ul style="list-style-type: none"> ➤ Facility of sufficient Power back-up to run the press. (As per Govt./Local Body norms) ➤ The Press should not be split in more than two Units.
<p>In addition to the above requirements of machineries/equipment, printers applying for these tenders also required to furnish the following Essential Conditions.</p> <ul style="list-style-type: none"> ➤ The printer should have Factory License. ➤ The printer should have registration certificate of Small-Scale Industries or NSIC/MSME in case of press participating in Small-Scale Industries or NSIC/MSME category. ➤ The printer should have Press Declaration Certificate, PAN and GST registration. ➤ Printer will have to furnish a self-declaration that their press has not been blacklisted by any Government Department in last one year. 	

Your rates should be quoted on the following lines including the cost of paper with applicable GST & all other incidental charges etc.

1. Total Cost for printing of total **4,000 copies** (1,000 copies for title mentioned at Sl. No. 1 and 500 copies each for titles mentioned from Sl. No. 2 to 7) of seven (7) titles in 'As per **Description**' on printer's paper maintaining **strict time schedule** including delivery of books at the given address of Chennai (**including GST**) Rs. _____)
(Rupees _____)

NOTE: An Excel Sheet for bifurcation of quoted rates is attached with the tender proforma. The Excel Sheet should be filled and uploaded with the tender document without fail.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specifications of the tender set out above.

Signature _____

(With stamp)

Date: _____

D-29016/29/2025-26/Prod.

Government of India
PUBLICATIONS DIVISION
Ministry of Information and Broadcasting
Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

Printing of Seven (7) different B-5 size titles in Tamil language

Sl. No.	Particulars	Quoted Rates (Rs.) including applicable GST	
1	Total Cost for printing of 1,000 copies of the title " Thanjavur Perudaiyar Koil " (Tamil) comprising 176 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(A)
2	Total Cost for printing of 500 copies of the title " Iyarkai Velanman - Natural Farming " (Tamil) comprising 208 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(B)
3	Total Cost for printing of 500 copies of the title " Mahavidwan Meenakshi Sundaram Pillai " (Tamil) comprising 196 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(C)
4	Total Cost for printing of 500 copies of the title " History of Freedom Movement of India Part-1 " (Tamil) comprising 372 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(D)
5	Total Cost for printing of 500 copies of the title " History of Freedom Movement of India Part-2 " (Tamil) comprising 508 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(E)
6	Total Cost for printing of 500 copies of the title " History of Freedom Movement of India Part-3 " (Tamil) comprising 460 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(F)
7	Total Cost for printing of 500 copies of the title " History of Freedom Movement of India Part-4 " (Tamil) comprising 504 pages of text to be printed in Single Colour (Black) and 4 pages of cover to be printed in four process colours on printer's paper		(G)
8	Total Cost for printing of 4,000 copies (1,000 copies for title mentioned at Sl. No. 1 and 500 copies each for titles mentioned from Sl. No. 2 to 7)	0	(H)
		(Formula : H=A+B+C+D+E+F+G)	

Please Note:

- The rate quoted against 'H', is required to be matched with quoted rate on GeM portal.
- All the Rates quoted above should be **including the applicable GST**.
- Printer is required to input only seven rates i.e. 'A', 'B', 'C', 'D', 'E', 'F' & 'G' by their own, Rate for 'H' will be auto calculated as per the formula provided.